

**Ethel Everhard Memorial Library**  
Notice of Public Meeting of the Library Board of Trustees  
**AGENDA**

**Date: Thursday, December 15, 2022**

Place: Ethel Everhard Memorial Library

Time: 6:30 PM – Finance Committee meets, and regular meeting will follow directly after to consider the agenda set forth below

- 1) Call to Order
- 2) Roll Call and Introductions
- 3) Approval of Agenda\*
- 4) Approval of Minutes from regular meeting on November 14, 2022
- 5) Public Comments
- 6) Reports
  - a) Financial Report - Approve payment of Monthly Bills for December (Roll Call)\*, Monthly Income and Expense Reports
  - b) Director's Report
    - i) Monthly Statistics
    - ii) Calendar
    - iii) State of library bank accounts
  - c) Friends of the Library
- 7) Unfinished Business
  - a) Library Operations and COVID-19\*
- 8) New Business
  - a) Amended 2023 FY Budget
  - b) Moving regular checking account BMO Checking to National Exchange Account\*
  - c) MPIC | Dog Insurance\*
  - d) Motion to approve Library Director Letter of Resignation\*
  - e) Establish Plan for Director Position and Library Upkeep
  - f) Staff Member Evaluation Update & Interview Information
    - i) Motion to move into closed session\*
    - ii) WI Statute 19.85(c) *Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*
    - iii) Motion to move back into open session\*
  - g) Motion to take action if any/appropriate on closed session business\*
- 9) Adjourn

Posted: December 13, 2022

By Ethel Everhard Board of Trustees,  
Cathy Rohner, President

\*Indicates that a vote may be required

Please note, under the provisions of the Americans with Disabilities Act, if special accommodations are necessary to attend the meeting, please notify the director at 608-296-2544.