

**Ethel Everhard Memorial Library Board of Trustees**  
**July 13, 2015 6:45P.M. Library**

**Presiding Officer:** President, LeeAnn Kittleson , called the meeting to order at 6:45PM.

**Roll:** Trustees: LeeAnn Kittleson, Karen Christensen, Pat Adkins, Karen Robotka and Library Director, Aaron Raschke in attendance. Bruce Dethlefsen is absent.

**Agenda:** Robotka moved to approve the agenda for July 13, 2015 Board Meeting, second by Christensen. **MC 4-0**

**Minutes:** Christensen moved to approve minutes of June 8, 2015 regular Library Board meeting with the correction of the spelling of the name Elsa Ramone. Second by Robotka. **MC 4-0.**

**Public Comments:** None.

**Reports:**

**Financial Report:**

1. Christensen moved to approve payment of Monthly Bills for July, 2015. Second by Kittleson. Discussion held. Roll Call Vote: Kittleson – yes; Robotka - yes; Adkins - yes; Christensen-yes. **MC 4 yes and 0 no.**
2. Income report presented and discussed.
3. Expense report presented and discussed.

**Director's Report**

1. Monthly Statistics June 2015: Circulation - 4796; Patrons - 3468; New Cards -23; Computer Hours - 259; Computer Users - 357; Wireless Devices - 197; Wireless Hours - 10; Website Visits - 1283; Website Pageviews - 2569.
2. Summer Library Program has 99 kids signed up. Going well. Adult and teen program not going so well. Aaron moved the display/sign-up to the lobby to get more attention.
3. Movie attendance has been good. 16 for the family movie and 11 for the Teen/Adult movie.

**Friends of the Library:**

1. Book, Bake & Plant Sale made a total of \$1,262.

**Unfinished Business** - None

**New Business**

1. Christensen moved to keep Slate of Officers as is. Seconded by Robotka. **MC 4-0**
2. Robotka moved to go to closed session\* to discuss staff evaluation.  
*\*WI Statute §19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.* Christensen seconds. **MC- 4-0**
4. Christensen moved to come out of closed session. Robotka seconded. **MC-4-0**

Christensen made a motion made to adjourn Second by Robotka. **MC- 4-0**

Next meeting, August 10, 2015. New Business: at 6:45pm

Minutes recorded by Pat Adkins.