

**Ethel Everhard Memorial Library Board of Trustees**  
**April 13, 2015 6:45P.M. Library**

**Presiding Officer:** Vice President, Karen Robotka, called the meeting to order at 6:45PM.

**Roll:** Trustees: Karen Christensen, Pat Adkins, Karen Robotka, Bruce Dethlefsen and Library Director, Arron Raschke in attendance. LeeAnn Kittleson is absent. Penny Swinney in attendance.

**Agenda:** Dethlefsen moved to approve the agenda for April 13, 2015 Board Meeting, second by Christensen. **MC 4-0**

**Minutes:** Christensen moved to approve minutes of March 9, 2015 regular Library Board Second by Adkins. **MC 4-0.**

**Public Comments:** None.

**Reports:**

**Financial Report:**

1. Christensen moved to approve payment of Monthly Bills for April, 2015. Second by Dethlefsen. Roll Call Vote: Robotka - yes; Adkins - yes; Christensen-yes; Dethlefsen - yes.

**MC 4 yes and 0 no.**

2. Income report presented and discussed
3. Expense report presented and discussed.

**Director's Report**

1. Monthly Statistics January 2015: Circulation - 4720; Patrons - 2954; New Cards -15; Computer Hours - 163; Computer Users - 263; Wireless Devices - 108; Wireless Hours - 6; Website Visits - 1287; Website Pageviews - 2303.

2. Aaron attended two workshops sponsored by Winnefox. One presented by the CCBC on children's literature. One at WCTS that discussed acquisitions and weeding, specifically in nonfiction.

3. Aaron reported on programs. Book Club to read Miss Peregrine's Home for Peculiar Children. Little Lambs preschool is coming to the library on Monday the 20th and Wednesday the 22<sup>nd</sup>. Aaron will do a short program and stories.

4. Aaron reported that Winnefox has started a Sub Lib. Asst. Program. Can't be used for emergencies. Must call and schedule in advance. Pay is \$10.01/hr plus mileage.

5. Act 420 - Discussion of amounts for 2016 paid out from Marquette County to other counties, \$65,795, and paid to Marquette County libraries by surrounding counties, \$6,735. Also amounts paid directly to our library, \$423.

6. SLP programs are getting scheduled. Aaron asked if he could use some of the extra benefits money to hire another performer. He has asked the Friends and the Lions to donate money for one program each. He hasn't heard back yet. We told Aaron to use his discretion to hire a SLP performer.

7. Aaron informed us of new digital magazine software that Winnefox is using called Flipster. Each library can decide whether to pay for it. We told Aaron to monitor whether it

gets used at our library. Then we'll decide whether to contribute.

Friends of the Library:

1. President, Pat Waters, asked for ideas for fundraising for the library. They're hoping to look at a variety of ideas in the coming months.
2. Evening Friends group not meeting.
3. Karen R. told us about a Jam Session held at the Wautoma Library. Popular there. Perhaps we can look at something like that here.

Unfinished Business –

1. Aaron showed us the new Patron Complaint and Library Incident forms. They'll be available in the library.
2. Discussion of possibly combining Library Assistant I and Library Assistant II jobs. Penny was in attendance. It was expensive with the increase in wages and retirement being \$1057.29 per year. Also position would be eligible for insurance that would cost us an additional \$1400 per month if taken. After much discussion and looking at the financial aspects of both possibilities we decided to take no action. We told Aaron to offer the Library Assistant I position to Joanne Jahnke. Penny would work extra hours while training the new employee.

New Business

None

Dethlefsen made a motion made to adjourn Second by Christensen. **MC- 4-0**

Next meeting, May 11, 2015. New Business: at 6:45pm

Minutes recorded by Pat Adkins.