

**Ethel Everhard Memorial Library Board of Trustees**  
**April 10, 2017 6:45P.M. Library**

**Presiding Officer:** President, LeeAnn Kittleson , called the meeting to order at 6:45PM.

**Roll:** Trustees: LeeAnn Kittleson, Karen Robotka, Karen Christensen, Bruce Dethlefsen and Library Director, Aaron Raschke in attendance.

**Agenda:** Dethlefsen moved to approve the agenda for April 10, 2017 Board Meeting, second by Robotka. **MC 4-0**

**Minutes:** Christensen moved to approve minutes of March 13, 2017 regular Library Board meeting. Dethlefsen seconds. **MC 4-0.**

**Public Comments:** None.

**Reports:**

**Financial Report:**

1. Christensen moved to approve payment of Monthly Bills for April 2017. Second by Dethlefsen. Roll Call Vote: Kittleson – yes; Robotka - yes; Christensen - yes; Dethlefsen - yes. **MC 4 yes and 0 no.**

2. Income and Expense reports presented and discussed.

**Director's Report**

1. Monthly Statistics : Circulation - 4065; eCirculation – 156; Patrons - 2642; New Cards - 10; Computer Hours - 229; Computer Users - 326; Wireless Devices - 437; Wireless Sessions- 2325; Website Visits - 1262; Website Pageviews - 2082.

2. National Library Week is April 9-15. The library will be giving away free tote bags to patrons.

3. The library did not receive the Pilcrow Grant in this round of funding, but the Library Director will be reapplying for the next round of funding beginning May 1st.

4. The Public Works department will be doing a landscaping project outside of the library building similar to what has recently been done around the Village Hall.

**Friends of the Library:**

1. The Friends of the Library will be doing a Plant Sale May11-13. Last year the plant sale was part of the June Book & Bake Sale, but this year the Friends would like to do the Plant Sale earlier in the year. The next Friends Meeting will be April 25th.

**New Business**

1. Two revised drafts of the Patron Confidentiality Policy were reviewed and it was decided that the second option of the draft was the preferred draft. Next month the draft will be presented for official approval as an amendment.

2. Robotka moved to go to closed session.\*

*\*WI Statute §19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

Christensen seconded. **MC- 4-0**

2. Robotka moved to come out of closed session. Dethlefsen seconded. **MC- 4-0**

Christensen made a motion made to adjourn.

Next meeting, May 8, 2017. **New Business:** at 6:45 pm.

Minutes recorded by Aaron Raschke.