

Ethel Everhard Memorial Library Board of Trustees
August 14, 2017, 6:45 pm

Presiding Officer: President LeeAnn Kittleson called the meeting to order at 6:45pm.

Roll: Trustees: Mary Bergs, Bruce Dethlefsen, Lee Ann Kittleson, Nancy Nelson, Karen Robotka, and Library Director, Aaron Raschke in attendance.

Agenda: Nelson moved to approve the agenda for the August 14, 2017 board meeting. Dethlefsen seconded. **MC — 5 yes, 0 no**

Minutes: Dethlefsen moved to approve the minutes from the July 10, 2017 board meeting at the August 14, 2017 board meeting. Nelson seconded. **MC— 5 yes, 0 no**

Public Comments: None.

Reports:

Financial Report:

1. Roll Call Vote to approve payment of Monthly Bills for August 14, 2017. Roll Call Vote: Bergs – yes; Dethlefsen – yes; Kittleson – yes; Nelson – yes; Robotka – yes.

2. Income and Expense reports presented and discussed.

Director's Report

1. Monthly Statistics : Circulation –4091; eCirculation –159; Patrons — 2653; New Cards – 10; Computer Hours 0150 174; Computer Users –261; Wireless Devices – 381; Wireless Sessions – 1596; Website Visits – 1192; Website Pageviews – 2257.

2. Reviewed the Calendar of Events at the library in July, 2017.

A. Finished Summer Program Series with Kids

B. Silent Auction

C. Orphan Grain Train Book Review

D. Meal Site Presentation

E. Pokemon Club — 3-4 youth participants

F. Revita Dance Club Presentation well attended

G. Material sent to *Marquette County Tribune* with photos for summer programs

3. Paul's last day will be August 16; Aaron to take vacation time; Zoe will be substituting; Katie will be returning; Vicki is a new hire

4. Information distributed on upcoming Continuing Education Series — Trustee 201, September 14 & Trustee 301, September 20 for Trustee Training

5. Director reported on Continuing Education Seminar recently attended: AM session covered project planning; PM Session covered Tableau On-Line Program for charting as opposed to Excel

6. Pilcrow Grant: Received \$800; Friends contributed \$400; Total \$1200. Seventy-one new children's books for ages 0-12 were purchased.

Friends of the Library:

1. Silent Auction: August 17-19

Unfinished Business:

1. Meeting Room Policy changes discussed; present for final review at next meeting

New Business:

1. First draft of 2018 Library Budget presented; to be finalized by September 21 for presentation to the Village Board. Roundtable meeting on October 18.

Robotka made a motion made to adjourn. Bergs seconded. **MC — 5 yes, 0 no**

Next meeting, September 11, 2017 at 6:45pm.

Minutes recorded by Nancy Nelson.