

# Ethel Everhard Memorial Library Board of Trustees

March 12, 2018, 6:45 pm

**Presiding Officer:** President LeeAnn Kittleson called the meeting to order at 6:45pm.

**Roll:** Trustees: Mary Bergs, LeeAnn Kittleson, Bruce Dethlefsen, Karen Robotka and Library Director Aaron Raschke in attendance; Nancy Nelson was absent.

**Agenda:** Robotka moved to approve the Agenda for the March 12, 2018 board meeting. Bergs seconded. **MC — 4 yes, 0 no**

**Minutes:**

1. Dethlefsen moved to approve the Minutes from the January 8, 2018 board meeting. Robotka seconded. **MC— 3 yes, 0 no**
2. Robotka moved to approve the Minutes from the February 12, 2018 board meeting. Kittleson seconded. **MC— 3 yes, 0 no**

**Public Comments:** None.

**Reports:**

**Financial Report:**

1. Robotka moved to approve the payment of Monthly Bills for March 2018. Dethlefsen seconded. **MC— 4 yes, 0 no**  
Roll Call Vote: Bergs – yes; Kittleson – yes; Dethlefsen – yes; Robotka – yes
2. February 2018 Income and Expense reports presented and discussed.

**Director's Report**

1. Monthly Statistics for February: Circulation –3342; eCirculation –219; Patrons — 2115; New Cards – 6; Computer Hours 157; Computer Users –229; Wireless Devices – 320; Wireless Sessions – 1518; Website Visits – 821; Website Pageviews – 1352.
2. Reviewed the calendar of events at the library in March.
3. The Dr. Seuss Birthday Party & Kids Art Show on March 6<sup>th</sup> was incredibly popular and well received. There was approximately 75-100 people in attendance for the event. Two local Girl Scout troops were very involved in the setup of the event and put on a play of the Cat in the Hat with the Director reading the book.
4. The first Winnefox Technology Executive Council (WTEC) Committee meeting was March 9<sup>th</sup>. Topics of discussion included, automated notices, Winnefox projects, network segmentation, and teacher cards.
5. The Marquette County Board is gathering information on the possibility of Marquette County becoming a County Library. More information will be forthcoming.
6. Joel from the Public Works Department suggested looking into potential Focus on Energy projects for the library. We will proceed in getting estimates for the Comprehensive Lighting Initiative (CLI).

**Friends of the Library:**

1. Next meeting is March 27<sup>th</sup> at 1pm.
2. Next event is the Plant Sale on May 11<sup>th</sup> & 12<sup>th</sup>.

**Unfinished Business:**

1. Changes to the Material Selection Policy were discussed and the amended policy will be up for approval at the next Board Meeting.

**Adjourn:**

Robotka made a motion made to adjourn. Bergs seconded. **MC — 4 yes, 0 no**

Next meeting will be held April 9, 2018

Minutes recorded by Aaron Raschke