

Ethel Everhard Memorial Library Board of Trustees

November 11, 2019, 6:45 pm

Presiding Officer: President LeeAnn Kittleson called the meeting to order at 6:45 pm.

Roll: Trustees: Lee Ann Kittleson, Mary Bergs, Bruce Dethlefsen, Nancy Nelson, Karen Robotka and Library Director Aaron Raschke in attendance.

Agenda: Robotka moved to approve Agenda for November 11, 2019 Board Meeting. Bergs seconded.
MC — 5 yes, 0 no

Minutes: Nelson moved to approve Minutes from October 7, 2019 Board Meeting. Kittleson seconded.
MC — 5 yes, 0 no

Public Comments: None.

Reports:

Financial Report:

1. Dethlefsen moved to approve the payment of Monthly Bills for November 2019. Robotka seconded.

MC— 5 yes, 0 no

Roll Call Vote: Bergs — yes; Robotka — yes; Kittleson — yes; Dethlefsen — yes; Nelson — yes.

2. October 2019 monthly Income and Expense Reports were presented and discussed. Total Income is expected to be over budgeted figures; Expense should be less than budgeted figures for the year.

Director's Report:

1. Monthly Statistics for October 2019: Circulation 3836; eCirculation – 310; Patrons – 2212; New Cards – 9; Computer Hours – 228; Computer Users – 239; Wireless Devices – 210; Wireless Data (GB) – 272; Website Visits – 910; Website Pageviews – 1634.

2. Reviewed the Calendar of Events for November 2019 —

- a. Little Lambs is continuing as are Lego Club and Book Club.
- b. 4K will be starting on Nov. 20th.
- c. Aaron will be presenting at the Meal Site on Nov. 21st.
- d. Aaron will be presenting “Cut the Cord” as an introduction to streaming on smartphones and tablets.
- e. Food for Fines will return beginning November 18 and running through December 18 with a grace period up to Christmas.

Friends of the Library:

Friends' annual potluck was held Oct. 22. Bruce Dethlefsen was the presenter for the program which was wonderful and well-received.

Old Business:

1. The Village has voted a 3% employee salary and benefits increase plus an additional \$40/mo. to help offset the additional cost of individual employee health insurance. This will take effect with the first pay period of the new year. Dethlefsen moved to accept the proposed salary/benefits/insurance increase as presented. Bergs seconded.

MC— 5 yes, 0 no

Roll Call Vote: Bergs — yes; Robotka — yes; Kittleson — yes; Dethlefsen — yes; Nelson — yes.

2. Bergs moved to approve the 2020 Budget draft (6th version). Kittleson seconded. **MC— 5 yes, 0 no**
Roll Call Vote: Bergs — yes; Robotka — yes; Kittleson — yes; Dethlefsen — yes; Nelson — yes.

New Business:

1. The focus on Energy Comprehensive Lighting Initiative Project Update: With the new lighting our savings for the 2019 year to date is \$714. Given the \$6,809 project cost it will take approx. 9.6 years to recover at the reduced rates experienced so far.

2. Robotka moved to cancel the December Board of Trustees meeting. Nelson seconded. **MC— 5 yes, 0 no**

Adjourn: Robotka moved to adjourn. Bergs seconded. **MC— 5 yes, 0 no**

Next Meeting:

Minutes recorded by Nancy Nelson