

Ethel Everhard Memorial Library Board of Trustees

October 7, 2019, 6:45 pm

Presiding Officer: President LeeAnn Kittleson called the meeting to order at 6:50 pm.

Roll: Trustees: Lee Ann Kittleson, Mary Bergs, Bruce Dethlefsen, Nancy Nelson, Karen Robotka and Library Director Aaron Raschke in attendance.

Agenda: Robotka moved to approve Agenda for October 7, 2019 Board Meeting. Dethlefsen seconded.
MC — 5 yes, 0 no

Minutes: Dethlefsen moved to approve Minutes from September 9, 2019 Board Meeting. Bergs seconded.
MC — 5 yes, 0 no

Public Comments: None.

Reports:

Financial Report:

1. Nelson moved to approve the payment of Monthly Bills for October 2019. Robotka seconded.

MC— 5 yes, 0 no

Roll Call Vote: Bergs — yes; Robotka — yes; Kittleson — yes; Dethlefsen — yes; Nelson — yes.

2. September 2019 monthly Income and Expense Reports were presented and discussed. Total Income and Expense should be very close to budgeted figures.

3. **Director's Report:**

4. Monthly Statistics for September 2019: Circulation 3229; eCirculation – 282; Patrons – 1810; New Cards – 26; Computer Hours – 253; Computer Users – 200; Wireless Devices – 175; Wireless Data (GB) – 254; Website Visits – 991; Website Pageviews – 1833.

2. Reviewed the Calendar of Events for October 2019 —

- a. Little Lambs visits have started for this school year.
- b. Super Tuesday will be an all-day annual event held at Pine Lake Camp October 1.
- c. A strong consensus exists among Winnefox library directors against further pursuit of the goal of creating a single ILS platform to serve the patrons of all WALs and OWLSnet libraries. The experience of the past year and a half has convinced Winnefox member library directors and staff alike that our philosophies of service and our processes of deliberation and decision-making are too far apart to result in amicable collaboration.
- d. Aaron will be attending the WLA Conference for continuing education credentialing.
- e. There will be an ALL-WALS meeting on October 29.

Friends of the Library

1. Friends' annual potluck will be Oct. 22. Bruce Dethlefsen will present the program.

New Business: Employee Evaluations. Robotka moved to move into Closed Session. Dethlefsen seconded. **MC — 5 yes, 0**

Nelson moved to moveback into Open Session. Kittleson seconded. **MC — 5 yes, 0 no**

Old Business: County approved a levy of \$295,000 for libraries of which Westfield will receive \$62,728.00. Dethlefsen moved to approve presenting a revised draft of the 2nd draft of the 2020 budget at the November Village Budget meeting. Bergs seconded.

Adjourn: Nelson moved to adjourn. Robotka seconded. **MC— 5 yes, 0 no**

Next Meeting: November 11, 2019.

Minutes recorded by Nancy Nelson