

**Ethel Everhard Memorial Library Board of Trustees**  
**September 11, 2017, 6:45 pm**

**Presiding Officer:** President LeeAnn Kittleson called the meeting to order at 6:45pm.

**Roll:** Trustees: Mary Bergs, Bruce Dethlefsen, Lee Ann Kittleson, Nancy Nelson, Karen Robotka, and Library Director, Aaron Raschke in attendance.

**Agenda:** Dethlefsen moved to approve the agenda for the September 11, 2017 board meeting. Nelson seconded. **MC — 5 yes, 0 no**

**Minutes:** Nelson moved to approve the minutes from the August 14, 2017 board meeting at the September 11, 2017 board meeting. Dethlefsen seconded. **MC— 5 yes, 0 no**

**Public Comments:** None.

**Reports:**

**Financial Report:**

1. Income and Expense reports presented and discussed.
2. Dethlefsen moved to approve the payment of Monthly Bills for September 11, 2017. Kittleson seconded.  
Roll Call Vote: Bergs – yes; Dethlefsen – yes; Kittleson – yes; Nelson – yes; Robotka – yes.

**Director's Report**

1. Monthly Statistics: Circulation –4305; eCirculation –N/A; Patrons — 2742; New Cards – 12; Computer Hours 185; Computer Users –288; Wireless Devices – 375; Wireless Sessions – 1428; Website Visits – 1293; Website Pageviews – 2251.
2. Library Catalog has a new user-friendly feature, Favorite Authors Club, that is available for use now, but is still being tested for efficiency.
3. Calendar of Events: Storytime, Lego Club, Little Lambs, Book Club, Work Smart, Friends, etc.
4. New Hires: Scheduling is in place.
5. Summer Library Program Results. In the Wednesday Program Series, 168 patrons participated. In the Adult Summer Reading Program, 36 participants read a total of 155 books. In the Teen Summer Reading Program, 24 participants read a total of 79 books. In the Kids program, we had 49 participants.
6. Pilcrow Grant Update: Books are beginning to arrive. An additional 23 books focusing on science and math were donated by Mr. Hal Berenson and Mrs. Laura Ackerman of Colorado. A display is being set up to highlight these books.
7. Board reviewed and discussed Unemployment Appeal.

**Friends of the Library:**

1. Silent Auction held August 17-19 netted \$1,864.00. Varied items were available this time including many Gift Certificates from area businesses.
2. Solar Eclipse Glasses were a sellout. Profit to be determined.
3. Friends Potluck: An annual event usually held the 4<sup>th</sup> Tuesday in October at noon.

**Unfinished Business:**

1. Meeting Room Policy was reviewed and discussed and will be voted on at next meeting.

**New Business:**

1. Second draft of 2018 Library Budget presented in detail and discussed, including a 6-year bar graph chart of income and expense trends; to be finalized by September 21 for presentation to the Village Board.
2. Dethlefsen moved to accept the second draft of the 2018 Library Budget, Nelson seconded. **MC— 5 yes, 0 no**
3. Marquette County Finance Committee Meeting, Sept. 11: Trustees Robotka and Nelson assembled with other Marquette County Librarians, trustees, and Mark Arend, Assistant Director of the Winnefox Library System, at the Montello Library to discuss the impending 2018 County library funding request. The group then went to the County Board meeting and three individuals orally presented portions of the funding request to the Finance Committee. The request as presented was tabled and the group will have an opportunity to re-present at the Oct. 11 County Board meeting.

**Adjourn:**

Nelson made a motion made to adjourn. Robotka seconded. **MC — 5 yes, 0 no**

Next meeting will be held October 11, 2017 at 6:45pm. Results should be available from the funding request to be presented at the 9:30 a.m. October 11 County Board meeting.

Minutes recorded by Nancy Nelson.