

Ethel Everhard Memorial Library Board of Trustees

September 10, 2018, 6:45 pm

Presiding Officer: President LeeAnn Kittleson called the meeting to order at 6:45pm.

Roll: President LeeAnn Kittleson, Trustees: Mary Bergs, Bruce Dethlefsen, Nancy Nelson, Karen Robotka and Library Director, Aaron Raschke in attendance.

Agenda: Nelson moved to approve Agenda for September 10, 2018 Board Meeting. Bergs seconded. **MC — 5 yes, 0 no**

Minutes: Dethlefsen moved to approve Minutes from July 9, 2018 Board Meeting. Bergs seconded. Kittleson & Dethlefsen abstained. **MC — 3 yes, 0 no**

Bergs moved to approve Minutes from the August 6, 2019 Board Meeting. Robotka seconded. **MC — 5 yes, 0 no**

Public Comments: None.

Reports:

Financial Report:

1. Dethlefsen moved to approve the payment of Monthly Bills for September 2018. Robotka seconded.

MC— 5 yes, 0 no

Roll Call Vote: Bergs — yes; Dethlefsen — yes; Kittleson — yes; Nelson — yes; Robotka — yes.

2. Income and Expense reports were presented and discussed and appear to be on target for this time of the year.
3. Credit Card Statement will be included in financial report going forward.

Director's Report:

1. Monthly Statistics for August: Circulation –4082; eCirculation – 214; Patrons — 2831; New Cards – 24; Computer Hours– 306; Computer Users –348; Wireless Devices – 386; Wireless Sessions – 1793; Website Visits — 1132; Website Pageviews – 2129.

2. Reviewed the Calendar of Events for September 2018.

a. Summer Program update: One hundred seventy-eight people attended 6 programs (30 persons per program). There was more attendance, with one less program, than last year. The teen reading program had 23 participants and the adult program had 37 participants.

3. Aaron will attend the WTEC Meeting — Winnefox Technology Executive Committee — in Oshkosh.

4. Friends of the Library Silent Auction was an overwhelming success (\$1700 proceeds).

a. President Pat Waters will not be returning as president — she has served two terms.

5. Aaron will continue to participate in All-WALS, County Board meetings and ILS Merger Committee (Integrated Library System).

6. Aaron will attend Tech Day, a CE Recertification Program, in Fitchburg on September 25.

7. Aaron will attend the ILS Merger meeting and Small Library Summit to participate in continuing merger discussions.

8. Author Michael Perry will be appearing at the Endeavor Public Library on September 15.

Unfinished Business:

1. Library lighting upgrades have been pushed back slightly to allow the electrical contractor to address repair issues as a result of storm damage within the area. Work will commence as soon as possible thereafter.

New Business:

1. Aaron presented the draft of the 2019 Library Budget for review and discussion. Update will be applied when we are informed what Marquette County's 2019 contribution will be.

a. Nelson moved to approve the Preliminary Budget as reviewed and discussed. Kittleson seconded.

MC – 5 yes, 0 no.

2. Aaron presented an Amendment to the Meeting Room Policy.

Adjourn: Nelson moved to adjourn. Robotka seconded. **MC— 5 yes, 0 no**