

# Ethel Everhard Memorial Library

## Employment Opportunity

**Position:** Library Page Limited Term Employment (LTE)

**Wage:** \$12.03 / hour

**Part-Time:** 15 hours per week with some evenings and weekends (*schedule varies based on need*)

**Application Review Begins:** On a rolling basis

**Start Date:** ASAP

**Summary of Position:** The library is seeking energetic and dependable candidate for a part-time summer position at the library. A Library Page will perform a variety of routine duties in the library including: circulating and shelving materials, assisting the public, and maintaining the order and appearance of the collection and public space. *Computer proficiency is required.* For a full job description please refer to the Ethel Everhard Memorial Library website at <http://www.westfieldlibrary.org/>. Background check and a medical exam and drug screening are required.

### To Apply:

- A Village of Westfield Application for Employment is required and is available at the Ethel Everhard Memorial Library and on the library's website - <http://www.westfieldlibrary.org/>.
- Resume
- 2 references

Application materials can be emailed to [director@westfieldlibrary.org](mailto:director@westfieldlibrary.org), dropped off at the library, or arrive by mail to:

Ethel Everhard Memorial Library  
PO Box 355, Westfield, WI 53964

**Questions:** Please call Anna Ludwig at 608-296-2544 or email [director@westfieldlibrary.org](mailto:director@westfieldlibrary.org)