

Ethel Everhard Memorial Library Board of Trustees
August 8, 2022 Meeting Minutes

Finance Committee Meeting: 6:30 p.m. Rohner and Dethlefsen reviewed vouchers.

Presiding Officer: Board President Cathy Rohner called the meeting to order at 6:45 p.m.

Roll Call: Nancy Nelson, Valerie Virch, Bruce Dethlefsen, Cathy Rohner, and Director Anna Ludwig present. Karen Robotka absent.

Agenda: Motion by Nelson to approve Agenda. Second by Virch. Motion carried 4-0.

Minutes: Motion by Virch to approve minutes from the regular July 11, 2022 meeting. Second by Nelson. Motion carried 4-0.

Public Comments: None.

Reports:

A. Financial Reports

Motion by Dethlefsen to approve monthly vouchers. Second by Nelson. Motion carried 4-0. Roll call vote: Nelson – yes; Dethlefsen – yes; Rohner – yes; and Virch – yes. Monthly income, expense reports, and First-Half 2022 Fiscal Year Reconciliation from Director.

B. Director's Report

- 1-) Monthly statistics/user data presented. Library circulation on the rise.
- 2-) Calendar reviewed by Director. Bubbleology program was popular.
- 3-) Summer Reading Program Final Update. Ended 8-6-22. Thirty-two programs with 285 attendees.
- 4-) Strategic Plan Draft (2023-2028) presented by Director. Trustees asked to review for September meeting.

C. Friends of the Library : Valerie Virch reported Friends looking for new officers. Book and Bake Sale will be October 20-22, 2022. Ongoing book sale in meeting room.

Unfinished Business:

Library operations and COVID-19 No change, masks optional.

New Business:

- A. **Library Board Member Service Recognition.** Motion by Dethlefsen to table. Second by Virch. Motion tabled 4-0 vote.
- B. **Collaboration with the School District of Westfield for Adult Education.** Informational. Possibilities discussed. No action taken.
- C. **Approval of 2023 Draft Budget** presented by Director. Motion by Nelson to approve Budget Draft. Second by Dethlefsen. Motion carried 4-0.

Adjourn Motion by Virch to adjourn at 7:20 p.m. Second by Nelson. Motion carried 4-0.

Next meeting: September 12, 2022