

Ethel Everhard Memorial Library Board of Trustees
June 13, 2022 Meeting Minutes

Finance Committee Meeting: 6:30 p.m. Nelson and Dethlefsen reviewed vouchers.

Presiding Officer: President LeeAnn Kittleson called the meeting to order at 6:47 p.m.

Roll Call: Nancy Nelson, Valerie Virch, Bruce Dethlefsen, LeeAnn Kittleson and Director Anna Ludwig present. Karen Robotka absent.

Agenda: Motion by Nelson to approve Agenda. Second by Virch. Motion carried 4-0.

Minutes: Motion by Nelson to approve minutes from the regular May 9, 2022 meeting. Second by Virch. Motion carried 4-0.

Public Comments: None.

Reports:

A. Financial Reports

Motion by Dethlefsen to approve monthly vouchers. Second by Nelson. Motion carried 4-0.
Roll call vote: Nelson – yes; Dethlefsen – yes; Kittleson – yes; and Virch – yes. Monthly income and expense reports from Director.

B. Director's Report

- 1-) Monthly statistics/user data presented.
- 2-) Calendar reviewed. The director is beginning a search for library assistant.
- 3-) Programming update. Summer Library program under way. Primates Inc. July 23.
- 4-) Moving/Renovation updates. Wooden base boards are being installed.

C. Friends of the Library : None.

New Business:

Employee Update and Employee Evaluation

- 1-) Motion to move into closed session by Dethlefsen. Second by Virch. Motion carried 4-0.
- 2-) *WI Statute 19.85(c) Considering employment, promotion, compensation, or performance data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*
- 3-) Motion to go back into open session by Dethlefsen. Second by Virch. Motion carried 4-0.
- 4-) Motion to approve transfer of \$30,172.14 from money market account to Library Renovation Account by Kittleson. Second by Virch. Motion carried 4-0.

Unfinished Business:

- A. Library Renovations** Still expecting delivery of new furnishings.

Approximately two hundred and fifty people attended the Library Grand Opening.

B. Library operations and COVID-19 No change, masks optional.

Adjourn Motion by Virch to adjourn at 9:00 p.m. Second by Kittleson. Motion carried 4-0.

Next meeting: July 11, 2022